

Block-14, CGO Complex,  
Lodhi Road, New Delhi,  
Dated 16<sup>th</sup> September, 2016

**OFFICE- MEMORANDUM**

Subject:- Further simplification and improvement of the procedure for online submission of Total Bill of Material (BoM) and application for issue of Concessional Customs Duty Certificates (CCDC) and Excise Duty Exemption Certificate (EDEC) for availing duty benefits by the Solar Power Project Developers (SPDs) for initial setting up of their solar power plants in India.

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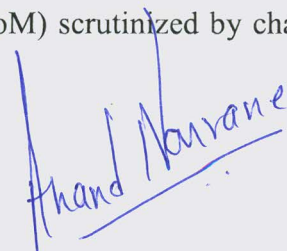
The undersigned is directed to refer to this Ministry's OM No. 30/20/2011-12/NSM dated 26<sup>th</sup> November, 2015 regarding procedure for routing the Bill of Material by the Solar Power Developers (SPDs) for approving Bill of Material and issue of Concessional Customs Duty Certificate (CCDCs) and Excise Duty Exemption Certificates (EDECs) for availing duty concession/exemption on the procurement of items/material/components required for initial setting up of solar power generation projects or facility.

2. In the existing process, it is observed that duplication of work is being carried out at State Nodal Agencies (SNAs) and the Ministry before approving of Bill of Material and there is no information of the sanctioned projects. In efforts towards simplification and improvement of the existing process, it is decided that all the applications by the Solar Project Developers shall be submitted to the Ministry of New and Renewable Energy directly. The State Nodal Agencies shall verify the compilation report / reconciliation report of these sanctioned projects and forward them with recommendation to the Ministry.

3. In this regard the new procedure for submission of total Bill of Material for issuing Concessional Customs Duty Certificate (CCDCs) & Excise Duty Exemption Certificates (EDECs) and recommendation of State Nodal Agencies after verification of installation of the projects is under:-

(i) The Solar Project Developers shall prepare the total Bill of Material (BoM) in the Ministry portal in four blocks namely Solar Block, Power Block, Power Evacuation Block and Measuring Instruments Block and submit along with supporting documents, self – certification and Affidavits etc., (as per checklist).

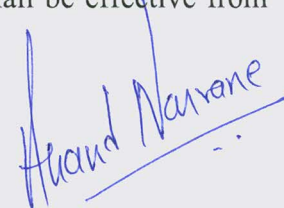
(ii) Developer shall get the total Bill of Material (BoM) scrutinized by chartered Engineer.

  
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- (iii) Developer shall submit the application of total Bill of Material (BoM) directly to Ministry of New and Renewable Energy.
- (iv) The application shall be scrutinized in the Ministry with help of standardized Bill of Material for Solar Photovoltaic Projects and on case to case basis for Solar Thermal projects.
- (v) The BoM application shall be approved by the Ministry if the requirement of material is less than or equal to material requirement for Standard BoM.
- (vi) The Developer shall generate certificates and submit to MNRE along with supporting documents for issuing certificates.
- (vii) After the Project is completed Developer shall submit the reconciliation report to Chartered Engineers for verification of material consumed with six months.
- (viii) Developer shall submit the Reconciliation Report to concerned State Nodal Agencies or to some experts or any Agencies authorized by MNRE who shall submit recommendation to MNRE after physical verification of the project if the project is more than 1.0 MW capacity, for smaller project paper verification is enough.
- (ix) The Developer/ EPC contractor will not be given approval of Bill of Material (BoM) and any certificate for existing or any other future project if these organizations failed to submit the Reconciliation Report within nine months of date of commissioning.

4. As regards the date of applicability, this simplified procedure shall be effective from the date of issue of this O.M.

5. This issues with the approval of the Competent Authority.



(Anand A. Narvane)  
Scientist 'E'  
16<sup>th</sup> September 2016

1. All State Nodal Agencies/ Power/ Energy Departments.
2. Joint Secretary (TRU), Department of Revenue, Ministry of Finance, New Delhi
3. CII, New Delhi/ ASSOCHAM, New Delhi/ FICCI, New Delhi
4. Solar Power Developers Association, New Delhi

Copy to:-

1. PSO to Secretary, MNRE
2. PPS/PS to JS&FA/JS(IJS)/ JS (TK)/JS(VJ)/ JS (SV)
3. All Group Heads, MNRE
4. Dir. (NIC) for uploading it on MNRE Website
5. US (NSM)/
6. Guard file