

**Government of India
Ministry of New and Renewable Energy
Block No. 14, CGO Complex,
New Delhi**

11/11/2016

Notice

Sub: - Non entry of Project Completion Report (PCR) in SPIN portal
(www.solarrooftop.gov.in)

Ref: Empanelment as a Channel Partner under Grid Connected Rooftop and Small Power Plant and Guidelines for empanelment as Channel Partner

The SPIN portal has been developed to collect the details of installation of grid connected rooftop solar photovoltaic system in the country. It is the single window for generating all types of reports required. All the installation of solar rooftop photovoltaic system are Geo Tagged with the assistance of Indian Space Research Organisation (ISRO).

It has been noticed that you have not entered any project completion report in SPIN portal till date. As per the guidelines it is mandatory to enter the installation of each completed project in the SPIN portal.

You may refer to the guidelines for empanelment as a Channel Partner and various email, SMS issued from SPIN portal and personal calls made.

If you have not entered any PCR so far, it is clearly violating the guidelines for Channel Partnership.

Thus it is hereby inform you that if you want to continue as a Channel Partner of MNRE, then you have to enter the complete installation data in SPIN by 10.12.2016. Failing this, your empanelment will be suspended without any further notice.

Sd/-

**Santosh D Vaidya
Joint Secretary (Grid Connected Rooftop)
MNRE**

(Any help required in SPIN may contact 011-24361891 or drop email to saji.ka@nic.in)